

SHARING OFFICE SPACE RENTAL AGREEMENT

Location: _____ Agreement Date: _____

PARTIES:

Lessor (Office Space Owner/Manager): _____

Address: _____

Phone/Email: _____

Lessee (Tenant):

Full Name / Business Name: _____

Address: _____

Phone/Email: _____

PREMISES:

Office Space Location / Address: _____

Description of Space (sq. ft., room number, etc.): _____

TERM OF LEASE:

Lease Start Date: _____ Lease End Date: _____

Renewal Terms and Conditions: _____

RENT AND PAYMENT TERMS:

Monthly Rent Amount: _____ USD

Security Deposit Amount: _____ USD

Due Date of Rent Each Month: _____

Payment Method(s): _____

UTILITIES AND SERVICES:

Utilities Included (if any): _____

Lessee Responsible For: _____

USE OF PREMISES:

Permitted Use of the Office Space: _____

Restrictions on Use: _____

MAINTENANCE AND REPAIRS:

Lessor's Responsibilities: _____

Lessee's Responsibilities: _____

ALTERATIONS AND IMPROVEMENTS:

Conditions for Alterations or Improvements by Lessee: _____

INSURANCE AND LIABILITY:

Lessor's Insurance Responsibilities: _____

Lessee's Insurance Responsibilities: _____

Indemnification Clause: _____

Entire Agreement: This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations or understandings. Amendments: Any amendments must be in writing and signed by both parties. Severability: If any provision is found unenforceable, the remainder shall continue in full force. Waiver: No waiver of any provision shall be effective unless in writing signed by the waiving party. Counterparts: This Agreement may be executed in counterparts, each of which shall be considered an original.

LESSOR'S SIGNATURE

LESSEE'S SIGNATURE

Signature: _____

Signature: _____

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